

Sarah Molloy.

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I am an enthusiastic, creative and hardworking graduate, with a unique interest in market trends and their significance in shaping the future of fashion retail. I have recently graduated with a 1st Class BA [Hons] in Fashion Communications and Business Studies in addition to having over 1.5 years work experience in the retail sector. This has fuelled my desire to initiate a career in the fast-paced and ever-changing fashion industry.

What I'm looking for: I am looking for the opportunity to utilise and develop my skillset within the fashion retail sector and work collaboratively amongst an array of industry experts in an entry-level forecasting role.

WORK EXPERIENCE

Sept. 2016 - July 2017, Dec. 2018, Jun. 2019.

Customer Service Assistant.

Marks & Spencers, Kew Retail Park.

- Providing excellent customer service and driving sales.
- Covering as section manager for a month: leading delivery, organising stock, labelling overfill and managing a team.
- Following marketing and visual merchandising guidelines to ensure displays are up-to-date.
- Opportunity to modify in-store reductions [sales] area and lay out garments aesthetically to improve and drive sales.

Jul. 2018 - Sept. 2018

Sales Assistant

COS, Westfield - White city.

- Working independently and as part of a team to provide an exceptional in-store experience for customers.
- Analysing sales reports, learning biggest orders and best sellers to support forecasting and trends.
- Staying up-to-date with season kick-off, new collections and COS events.
- Working timely and efficiently as a team member to complete agreed tasks and meet sales targets.

Apr. 2014 - Oct. 2016

Administrative Assistant

Brushstroke Makeup School, Shepperton Studios.

- Supporting the admin team, updating various spreadsheets and responding to email inquiries in a timely manner.
- Researching competitor schools' and their marketing strategies.
- Assisting with organising and launching Brushstroke events.
- Liaising with interacting with multiple internal stakeholders to ensure course deadlines were met.

EDUCATION

Feb. 2021 - Jul. 2021 [Diploma]
L4 FT Buying and Range Planning
The Fashion Retail Academy [FRA].
Grade Achieved: *TBC*.

2017 - 2020 [Degree]
[BA] Fashion Communications
& Business Studies.
University Brighton, East Sussex.
Grade Achieved: *1st Class Hons*

2014 - 2016 [A-Level]
Fashion & Textiles
Media Studies
Sociology
Waldegrave Sixth Form, Greater London.
Grades Achieved: *A*, A, B*

SKILLS

- Personable and keen to build strong relationships.
- Concise communicator.
- Adept organisational and time management skills.
- Strong initiative and ability to prioritise tasks.
- Confident working independently where necessary to meet team goals.
- Adept in mood/trend board creation.
- Strong knowledge of garment manufacturing processes.
- Proficient with Microsoft Office [Excel, Powerpoint and Word] and MAC systems.
- Experienced using Adobe packages [Acrobat, Creative Cloud and InDesign].

HOBBIES & INTERESTS

- Attending the latest trade shows and art exhibitions.
- Reading industry reports, fashion magazines and books.
- Staying up-to-date with the latest fashion trends.

Portfolio

- <https://libertymolloy.wixsite.com/mysite-1>
- <https://www.linkedin.com/in/sarah-molloy-07876a1b7/>